

PROPERTYWORX, LLC  
RESALE DOCUMENT REQUEST FORM

Information required for ordering a Resale Package

Unit Number: \_\_\_\_\_ Anticipated Closing Date: \_\_\_\_\_

Unit Address: \_\_\_\_\_

Seller's Name: \_\_\_\_\_

Seller's Attorney and Phone: \_\_\_\_\_

Listing Agent and Phone: \_\_\_\_\_

Buyer's Name: \_\_\_\_\_

Buyer's Phone: \_\_\_\_\_ Buyers Email: \_\_\_\_\_

Buyer's Attorney and Phone: \_\_\_\_\_

Purchase Price: \_\_\_\_\_

Name of Person Accepting Delivery of Package: \_\_\_\_\_

Email of Person Accepting Delivery of Package: \_\_\_\_\_

Phone Number of Person Accepting Delivery of Package: \_\_\_\_\_

The complete resale package consists of the Resale Certificate, Condominium Documents, Budget, Rules and Regulations as well as other pertinent information regarding your association. All packages will be emailed to the person accepting delivery referenced above.

***PLEASE READ THROUGH THE DOCUMENTS CAREFULLY. SOME CONDOMINIUMS HAVE SPECIFIC RESTRICTIONS REGARDING OWNER OCCUPANCY, COMMERCIAL VEHICLES AND PETS.***

The cost for the Resale Package is: \$185.00.

At this time, the only acceptable form of payment is bank check or money order. Personal checks, credit and debit cards are not accepted at this time.

The turnaround time once we receive the check and request form is approximately 3-5 business days.

Please make check payable to: Propertyworx, LLC

Mail to: 896 Middlebury Road  
Middlebury, CT 06762

Phone: 860-274-5182

Fax: 860-274-5572

Email: [terry@propertyworx.com](mailto:terry@propertyworx.com)